



Lucy M. Ptak

Graphic Design
& Illustration

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Education: **Madison Area Technical College (MATC), Madison, WI**

*Associate Degree of Applied Arts in
Graphic Design and Illustration, May 2009*

St. Ambrose Academy, Madison, WI

High School Diploma, 2006

Freelance:

- Diocese of Madison (2009)
Created logo for the *Seat of Wisdom Institute*
- Senior Photos: (2008-2009)
Photographed and photo enhanced senior photos
- World Youth Day Fundraiser (2008)
Designed promotional flyers and tickets
- Madison Area Technical College
Designed logo for MESA

Work Experience:

Inacom Information Systems, Madison, WI

Graphic Design Intern (March 2009 - Present)

Designed large event banners, and marketing slicks, conceptualized and created company ads, developed internal company graphic/logo, and collaborated with Marketing Director.

MATC, Madison, WI

Computer Lab Monitor (2008-2009)

Supervised labs and answered basic computer questions

Marytown Summer Teen Retreat, Libertyville, IL

Youth Leader, volunteer (July 2006 and 2007)

- Coordinated group skits and assisted with presentations
- Lead group discussions and organized activities

Viking Café, Blanchardville, WI

Kitchen Help (July 2005–August 2006)

Responsible for preparing food, cleaning dishes, bussing tables, and stock waitress counter.

Skills:

Proficient in: Adobe Photoshop, Illustrator, and InDesign, Microsoft Word
Knowledgeable in: QuarkXPress, Adobe Dreamweaver and Bridge
Able to work in a PC or MAC environment

Interests:

MATC Art Club, jewelry making, sewing, old photography, and hiking

Achievements:

MATC's Dean's List, (2006-2009) GPA 3.85
MATC Foundation Scholarship (2006-2009)
William Commstock Scholarship (2008)

Portfolio and references available upon request